

James Irwin Charter Academy

Board of Directors' Minutes

Tuesday, January 19, 2016– 5:30 p.m.

Mission Statement: *Our mission is to help guide students in the development of their character and academic potential through academically rigorous, content-rich educational programs.*

Board Members in Attendance:

Bob LaPalme

Jeff Kemp

Kayla Frank

Ida Dilwood

Natashia McKellip

Absent

JICA Staff:

Cindee Will, JICA Principal

Saadia Dumas, JICA Vice Principal

I. Preliminary

- Call to Order – 5:36 pm. Bob LaPalme read the mission statement and lead the Plead of Allegiance
- Approval of Agenda – Bob asks for a motion to approve agenda as amended. All in favor. Jeff motioned to approve agenda, Kayla second. 4/0
- Approval of Minutes – Approval of Minutes. Ida sent out minutes and put them on drop box. Jeff motioned to approve agenda, Kayla second. 4/0

II. Reports

- Principals Report – Cindee Wills presents the Principal's. Wanted to add a few more from dashboard. Went over drills. Current enrollment, down 5 from the month before. Students moved over the holidays. Still ahead from last year this time. Coaching and observations giving feedback in real time or shortly thereafter.
- Parent sessions/Title I Parent Sessions, ahead of the Title I requirements. Enrollment/marketing updates. Gave an update regarding security measures. Lobby Guard is up and running.

Finance

- Kayla briefly reviews the Financial report that was reviewed during finance committee. Bob asked about attendance at finance committee. Cindee and Kayla said it is well attendance. Discussion about where there might be available funding sitting in a line item that might be used for repair for front stairs. Cindee clarified we are at the 50% mark.

CEO

- Jonathan not in attendance.

III. Content Agenda

- No content

IV. Discussion Items


- Strategic Plan/Goals** – Bob reminds board about board training and completing. Ida updated group about spread sheet created after working session. Ida sent it to Ginger to get dates populated. Bob wanted to add conference attendance to spreadsheet.
- Bob discussed creating sub committee for enrollment. Discussion about how the board feels about creating enrollment committee. Modules suggest having at least one board member on each committee. Kayla interested if appointed.
- 2016/2017 School Calendar- Saadia Dumas gave an update, reported only update was number of instructional days for December.
- Student fees- Only change was copy paper. This past year under estimated the amount of copy paper.
- Conference attendance- Bob reported that conference opportunities available. Would like to send one or two. Both Ida and Kayla interested, tentative names email Ginger.


V. Decision Item

- Bob create and appoint Sub Committee Enrollment. Bob nominated Kayla to be on Enrollment Committee. Kayla accepts the nomination. Kayla was appointed for new enrollment/Marketing Committee.
- Bob motioned to accept school calendar and student fees. Motion passed 5/0.
- Move to adjourn meeting, Jeff motioned to adjourn *Natashia* second to adjourn meeting.

There being no further business.

Close of Business – Bob adjourned the meeting at 6:35 p.m.

Approved: 
Bob LaPalme, President

Approved: 
Ida Dilwood, Secretary